

2021 Candidate Submission Deadlines & Guidelines

The following are the deadlines and guidelines for declaring candidacy and submitting a candidate information to be published in the Mason County local voter's pamphlet.

Candidate Submissions - Deadlines

Submission Type	Deadlines
Declaration of Candidacy with filing fee (if required)	Filing Deadlines By mail: May 3 – 21, 2021 (received in office – not postmarked) Online or In-person: May 17 – May 21, 2021 9 am – 4 pm
Candidate Biography, Statement and Photo	Submission Deadline: May 28, 2021 at 4:00 pm

Candidate biographies, statements and photos must be submitted online or by email

- **Online:** If you file online, you should receive an email with a link to submit your statement online. If you do not receive the email after filing, you can contact the elections department at (360) 427-9670 ext. 470 or elections@co.mason.wa.us and we can send you the link again.
- **Email:** elections@co.mason.wa.us.

Review Process

Candidates whose submission does not conform to the word count or content requirements listed in the table below will be contacted by phone and/or email and given the opportunity to submit a corrected statement within 48 hours of the notification.

If a candidate does not submit a corrected statement or the corrected statement does not conform, then "No statement submitted" will be printed in the local voters' pamphlet.

Candidate Submissions – Guidelines at a Glance

Submission Type	Word Limit	Formatting
<p>Biography</p> <p>Sum total of words in Categories list cannot exceed word limit</p> <p>Or biography can be in paragraph form</p>	100	<p>Allowed: <i>Italics</i></p> <p>Categories: Elected Experience, Other Professional Experience, Education and Community Service.</p> <p>Not Allowed: Bold, ALL CAPS, <u>underlining</u>, tables, lists, bullets</p>
<p>Statement</p>	200	<p>Allowed: <i>Italics</i></p> <p>Not Allowed: Bold, ALL CAPS, <u>underlining</u>, tables, lists, bullets</p>
<p>Photo</p>	N/A	<p>Allowed: .tif or .jpg form Head and shoulders only</p> <p>Not Allowed: Images older than 5 years Uniform, judicial robe, hat or anything suggesting candidate held public office Informal candid, cartoon, caricature</p>
<p>Contact Information</p> <p>Taken from information submitted at time of filing</p>	Does not count toward word limit	<p>Campaign Address Phone number Email address Website</p>

All Submissions

Material submitted for publication in the local voters' pamphlet may be rejected if:

- It's obscene, libelous or otherwise inappropriate
- Comments on other candidates or incumbents
- It doesn't follow formatting guidelines
- Was received after the submittal deadline

Publication Dates of Local Voters' Pamphlet:

- **August 3, 2021 Primary:** June 18, 2021
 - **November 2, 2021 General:** September 17, 2021
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